



## BOARD OF DIRECTORS JOB DESCRIPTION

### **The Campbell River Hospice Society**

Since 1986 The Campbell River Hospice Society (CRHS) has been providing compassionate care to those affected by grief, facing end-of-life and caregivers for the past 35 years. We are able to continue providing our vital services to the community due to the generous support of many caring and supportive individuals living in Campbell River and surrounding areas.

### **Mission**

Our Mission is to ensure that dying and bereaved people have access to programs and services provided by trained, committed staff and volunteers, supported by an organization that is passionate in achieving our long-term Vision.

### **Vision**

Our Vision for the Hospice Society is to ensure everyone in Campbell River and surrounding communities have access to high-quality care through programs and services that offer counselling, companionship, and understanding when experiencing end-of-life or bereavement, regardless of beliefs and culture.

### **The Board of Directors:**

The CRHS's Board of Directors is comprised of compassionate, skilled, and committed volunteer leaders who are dedicated to the organization's Vision with a focus on governance. Serving on CRHS's Board is an exceptional opportunity for individuals who are passionate about strengthening governance leadership as well as sharing their professional skills and experience to help the organization reach its full potential.

**Benefits:** CRHS's Board offers a rewarding opportunity to be part of a compassionate and caring community that provides support to those facing end-of-life or grieving the loss of loved ones, age four years and up.

CRHS is currently recruiting individuals who possess some of the following skills and qualities:

### **Defined Qualities required:**

- Strong Leadership
- Outgoing & Engaged
- Committed to the role of governance
- Passion for Hospice care
- Time and ability
- Connected in the community
- Professional

## Defined Skills Required:

- Administration Skills (Secretary Position)
- Fundraising experience
- Board Experience
- Ambassador of Hospice
- Community Connector

## Directors Role:

The Board's primary role is to determine the Vision for Hospice and then delegate responsibility to the Executive Director to submit plans to implement the Vision.

- Advocate on behalf of the Society to support the Mission, Vision, Values, Goals and Programs of the organization.
- Share their specific area of expertise as appropriate.
- Attend and participate in major Society events, such as fundraising and celebrations, and the Annual General Meeting

## Term:

Directors are typically elected to three-year terms. The Chair is elected for a 2-year term.

## Key Responsibilities:

- ***Strengthening Momentum:*** CRHS's board members ensure the organization continues to effectively deliver on its Mission and move forward on its strategic priorities;
- ***Governance:*** CRHS board members support and promote governance excellence and further the organization's commitment to confidentiality, integrity, accountability and transparency;
- ***Community Impact:*** CRHS's board members have their pulse on community needs and work to ensure programs are relevant, responsive and impactful;
- ***Cheerleading:*** CRHS's board members are advocates and ambassadors for the organization, ensuring it has the financial and human resources to further its Mission.

## Expectations:

Board members will have the Vision, skills and commitment to guide the organization in moving forward. Board members are expected to:

- Have the skills or experience to help the Board fulfill its fiduciary responsibilities;
- Attend monthly meetings prepared to ask questions and participate in discussions;
- Actively participate in committee work;
- Responsibly represent and advocate for CRHS in their respective communities;
- Play an active role in identifying and securing financial resources and partnerships.
- Help build meaningful relationships for the organization
- Committed to ongoing education about Hospice Care

**Meetings:** Board meetings are held each month through Zoom or in person at the Hospice Care Centre. The date and time of the meetings are determined by the Board of Directors' schedules.

**Submission:** Please send your resume and a cover letter outlining your interest and suitability for the position to Louise Daviduck, Executive Director [louise@crhospice.ca](mailto:louise@crhospice.ca)